



Please fill in the whole form using a ball point pen

Inspiration / BSO 2 Seldown Lane Poole Dorset BH15 1UF

Instruction to your bank or
building society to pay by
Direct Debit

building society to pay by
Direct Debit
Service User Number

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Name(s) of account holder(s)			
Bank/buildingsocietyaccountnumber Branch sort code	Instruction to your bank or building society Please pay Bournemouth Symphony Orchestra Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction		
Name and full postal address of your bank/building society	Guarantee. I understand that this Instruction may remain with Bournemouth Symphony Orchestra and, if so, details will be passed electronically to my bank/building society		
To: The Manager Bank/building society	Signature(s)		
Address			
Postcode	Date		
Reference (will be allocated by BSO)			

 $Banks \, and \, building \, societies \, may \, not \, accept \, Direct \, Debit \, Instructions \, for \, some \, types \, of \, account \, accept \, Direct \, Debit \, Instructions \, for \, some \, types \, of \, account \, accept \, Direct \, Debit \, Instructions \, for \, some \, types \, of \, account \, accept \, Direct \, Debit \, Instructions \, for \, some \, types \, of \, account \, accept \, Direct \, Debit \, Debit$

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- This guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Bournemouth Symphony Orchestra will notify you 15 working days in advance of your account being debited or as otherwise agreed. If you request Bournemouth Symphony Orchestra to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Bournemouth Symphony Orchestra or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Bournemouth Symphony Orchestra asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.